

# EXHIBITOR BOOKING FORM

## HOW TO BOOK

Select a site from the floor plan, complete the form and send with your deposit to the address below. Remember that selection of a site does NOT guarantee that you will receive that site. Every effort will be made to offer you that site or a suitable equivalent.



### COMPLETE IN BLOCK CAPITALS

Company Name: .....

Address: .....

.....

Postcode: ..... Country: .....

Telephone: ..... Fax: .....

Email: ..... Mobile: .....

Web Address: ..... Contact Person: .....

Position: .....

**If you are the agent booking on behalf of a client we require the above details of the client as well.**

Stand No: ..... Stand Size: .....x..... = ..... Sq.m in total

Type: Option 1: Complete Shell Package \*£285 per sq.m  Option 2: Space only Package \*£215 per sq.m

Full cost of stand £ ..... + VAT = £ ..... Deposit cost (Divide by 4) £ .....

Please Tick:

We enclose cheque made payable to Transport Shows Ltd. for 25% deposit plus VAT @ 17.5%\* for £ .....

We have instructed our bank to pay Transport Shows Ltd. for 25% deposit plus VAT @ 17.5%\* for £ .....

\*VAT is applicable to all Exhibitors. Any changes in the level of VAT payment will be reflected in the final invoice.

We have read the Rules and Regulations of the Exhibition and agree to abide by them.

Signed: ..... Print Name: .....

Job Title: ..... Date: .....

Overseas Exhibitors:

Payments can ONLY be accepted by Sterling cheque drawn on a British based Bank or by bank transfer (see details below).

See note above regarding VAT.

NOTE: No booking will be accepted without the full deposit including vat. Final payment of the balance of your stand will be invoiced in April 2007 and will be due for payment by 21<sup>st</sup> May 2007. Failure to pay by the due date will result in your stand being re-allocated to another exhibitor, with no refund of amounts paid.

Please send this original booking form and deposit cheque to:

Transport Shows Ltd c/o Expo Management Ltd, Unit 3, Jephson Court, Tancred Close, Queensway, Leamington Spa, Warwickshire, CV31 3RZ, United Kingdom Tel: +44 (0) 870 950 8620 Fax: +44 (0) 870 950 8621 Email: sales@transportinnovations.com Website: www.transportinnovations.com

Bank transfers can be made to:

Transport Shows Ltd. Natwest Bank, 16 Market Place, Chipping Norton, Oxon OX7 5ND.

Sort Code: 52-21-31 Account Number: 165 01 233

Please retain a copy of this booking form for your records.

**Transport Innovations 2007, 10<sup>th</sup> & 11<sup>th</sup> October, NEC, Birmingham**